



HERITAGE EDUCATION - SCHOOL VISITS TRAVEL SUBSIDY

What is the Travel Subsidy for?

The Scottish Government's heritage education travel subsidy is offered to schools throughout Scotland to encourage visits to heritage sites of national importance in support of Curriculum for Excellence and outdoor learning. It provides financial assistance with transport costs between the school and the chosen site for either teacher-led visits or for groups taking part in facilitated education programmes.

Who can apply?

Any Scottish school can apply, however funding is limited and not guaranteed. Applications should meet the following criteria:

- The visit must be for a genuine educational purpose and booked in advance.
- Priority will be given to schools in areas with high indicators of multiple deprivation in accordance with the Scottish Government's Scottish Index of Multiple Deprivation.
- Applications for a subsidy should be made prior to the visit and all claims must be made within one month of the date of visiting.

Where can I go?

- Any Historic Scotland site, staffed or unstaffed. A full list of sites across Scotland, from prehistoric sites to abbeys and castles can be found at www.historic-scotland.gov.uk
- The National Trust for Scotland battlefield sites of Bannockburn and Culloden and the Robert Burns Birthplace Museum - www.nts.org.uk
- New Lanark World Heritage Site - www.newlanark.org.uk

When can I travel?

The subsidy is available all year round for the sites listed above.

How much can I claim?

75% of transportation costs, up to a maximum of £250 will be covered.

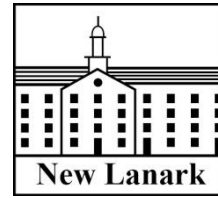
How do I apply?

- Make a provisional booking by contacting the site/organisation you wish to visit.
- Obtain a quote from your bus company for the travel costs.
- Complete the Travel Subsidy form and return it either by e mail to: heducation@scotland.gsi.gov.uk or by post to Historic Scotland Education Unit, Room G1, Longmore House, Salisbury Place, Edinburgh EH9 1SH or fax to 0131 668 8935

How will I receive the subsidy?

After your visit, send a copy of the bus company invoice to the above address or fax number. 75% of the total cost up to a maximum of £250 will be reimbursed to the school within 30 days.

If you have any queries please phone Historic Scotland on 0131 668 8610 for further details.



SCHOOL VISITS TRAVEL SUBSIDY - APPLICATION FORM

Name of School

Address

Organiser

Telephone Number

Email Address:

Please note that confirmation will only be made by email

Which site have you booked?

What date have you booked?

What is the purpose of the visit? Please tick

- Participating in an educational activity provided by the site (please specify below)
- Class project on subject related to site (please specify below)
- Other - (please specify below)

Visit arrangements

How many miles away (approximately) from your site is your school?

How many students will be taking part in the visit?

What is the age / stage of the pupils?

What are the estimated transportation costs for your visit?

Complete this form, save and e-mail to heducation@scotland.gsi.gov.uk or post to Historic Scotland Education Unit, Room G1, Longmore House, Salisbury Place, Edinburgh EH9 1SH or fax to 0131 668 8935

For official use only	
Estimated subsidy	Actual Subsidy
<input type="text"/>	<input type="text"/>